CALL FOR PRESENTATIONS & PAPERS

Overarching Theme
Expanding the Vision: Leadership. Partnership. Resilience

The Conference Program is developed through a Call for Presentation Proposals. The Committee welcomes the submission of individual papers, complete sessions, panel discussions and lightning talks.

Scholars, professionals, and practitioners are invited to submit abstracts of approximately 100 words with titles, for preliminary consideration, as presentations for CARILEC 2017 Legal Officers Seminar. (*Note: that all abstracts received will be reviewed and considered for the conference program regardless of the list below):*

Presenters Guidelines

1. All completed Abstract Submissions Forms must be submitted by February 14th 2018.
2. Selected presenters will be informed by February 19th, 2018.
3. Subsequent to notification, a full presentation must be submitted, including:

   **Option 1** - Power Point slides, for an approximate 2-2.5 hours presentation/ working session (inclusive of 15 minutes Q & A)

   **Option 2** - Power Point slides, for an approximate 20 - 35 minutes presentation (inclusive of 5 - 10 minutes Q & A)

   **Option 3** - Power Point slides, for an approximate 15-20 minutes presentation (inclusive of 5 minutes Q & A)

   **Option 4.** IGNITE Presentation: New!!!, the IGNITE presentations (also known as lightning talks) are limited to 5 minutes (20 slides auto-advanced at 15 seconds each). The best presentations are both educational and entertaining

* A Written Paper (Optional) to be considered for publication in the CARILEC’s Industry Journal.
**Send all Submissions to:** Training Services Department, at training@carilec.org (Early Submissions are highly encouraged). Receipt of your submission will be acknowledged WITHIN 24HOURS.

**General:** Presentations presented at CARILEC Conferences are selected by a selection committee. The number of proposals accepted for a conference depends on program size (the number of sessions), technical coverage (the topics to be covered), focused on the subtopics and the number and quality of presentations. The selection committee identifies the best contributions for the agenda.

**Awards**
**Presenters will:**
1. Have an opportunity to be published in CARILEC Journals as well as CARILEC supported publications;
2. Secure special or VIP conference privileges;
3. Receive a presenter gift.( New!);
4. Your bio, photo and company name will be published on the CARILEC website and in the New Event App.

**Criteria for Selection:** Your abstract should demonstrate clearly that your presentation:
1. Will be of interest particularly to the target audience of the conference;
2. Will present information that is theoretically sound and accurate;
3. Will present new knowledge or experience, the substance of which has not been previously presented at a CARILEC conference (unless otherwise advised);
4. Will not be commercial in nature and will not promote specific companies, products or services.

**Full Disclosure: Third Party Compensation**
All instructors and presenters are required to disclose proprietary interest in any product, instrument, device, service, or material discussed in the experience, event, or program, as well as the source of any compensation related to the presentation.

**Presentation Topics**
Topics of interest to the CARILEC Conference audience must incorporate the theme of the conference and focus on sub-topics listed below:

4. All potential presenters must complete and return the abstract Submission Form below along with the following:
   a) Passport-sized photo
   b) Presenters Biography (no more than 100 words)
   c) Company logo and brief overview (no more than 100 words)

5. **Presenters are responsible for expenses incurred re: the logistics of the Seminar as well as a reduced seminar registration fee**

Final Submission of the documents listed in item 4 is **February 14, 2018.**
**Presentation Format**

When you submit your abstract please indicate the presentation format that is best suited for your proposal (note that the committee may ask you to reconsider your preferred format to fit the program needs).

- **Complete Session**: Usually 60-90 minutes, complete sessions offer detailed learning objectives and information/skills for participants to put into action back home.
- **Individual Presentation**: Each presenter is allotted 20 to 30 minutes, plus 10 minutes for questions. Presentations of this type will be scheduled with one or two other presentations to form a cohesive session of 60 or 90 minutes in length.
- **Panel**: A 60-90 minute presentation which encourages interaction and discussion between the panelists and the audience. Panel presentations should include at least three panelists all speaking on different aspects of a particular topic.
- **Utility Presentation**: 45-60 minutes sessions that is experiential, sharing best practice, successes, challenges and outcome.

**Why Present?:**

- Get recognized for your achievements and enhance your professional profile.
- Increase the visibility of your organization.
- Help somebody else who is facing similar challenges.
- Receive valuable points toward your GISP certification or renewal.
- Practice your presentation skills … discuss your work in a meaningful way to a variety of individuals.
- Receive valuable feedback from your peers. Are you on the right track

**Send all Submissions to:**
Ms. Laurena Primus, Training Manager at slprimus@carilec.org and Training Officer, Nicole Charles at ncharles@carilec.org (Early Submissions are highly encouraged). Receipt of your submission will be immediately acknowledged.

**Presentation Topics**

Panel Discussion:

1. New and Emerging Occupational Safety & Health Issues: Implications and Challenges for the Utility
2. Panel Discussion on the Theme:
   “What’s Next for OSH- Reflection.Introsepction. Vision
**General**

**Emerging Issues**

This track will focus on how safety leaders and safety professionals are preparing for the future. This section will address the question of what's trending in policy, technology and practice. Among the possible topics that could be considered: How are employers preparing for and responding to the changing demographics of their workforces? Are safety programs being offered in a way to utilize technological advancement? and literacy levels in the workforce? Are new approaches being taken to address falls among older workers or ergonomics issues with young workers? What will your safety program look like in 2030? Some topics could also include:

- The Elephant in the Room: The Issues of Mental Health and Intellectual Disabilities
- Workplace bullying
- Drug and Alcohol abuse
- Quantitative and qualitative indicators - monitoring and evaluation;
- Coping with post disaster trauma: Institutional preparedness and response
- Safety in disaster restoration: Utility imperatives
- Coping with Loss

**Journey to Safety Excellence**

This track is looking for submissions on case studies or examples of how the utilities have effectively communicated the business value of safety, worked collaboratively with cross functional teams that engage all stakeholders, and have benchmarked and measured their safety performance improvement over time. Special consideration will be given to submissions that demonstrate effective communication on the business case made to senior management that resulted in active leadership, support and funding. This track is open to all utilities and could take the form of utility updates in a structured and focused fashion.

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[CLICK HERE TO ACCESS THE ABSTRACT SUBMISSION AND AUTHORIZATION TO PUBLISH FORM]